

DRIVER EDUCATION REGISTRATION INFORMATION

PARENTS, PLEASE READ THIS WITH YOUR CHILD!

Eligibility:	Must turn 15 years old on or before <u>December 30, 2020</u> .
Fee:	\$200.00 (Make Checks Payable to Havre High School)
Paperwork:	Completed application (3rd page), copy of your birth certificate.
Due Date:	March 13 th , 2020 (HHS Activities Office Rm. 19 – Ginger Chagnon)
Parent Meeting:	Thursday April 23rd, 2020 beginning at 7 pm in HHS Auditorium

Make your first choice for the time of class on page 5 by placing a 1 on the line. Make your second choice for the time of class by placing a 2 on the line, and make your final choice by placing a 3 on the line. Students will be placed based on being in district*, age, attendance, GPA and behavior. These changes were approved by the Havre Public School Board of Trustees June of 2016. If your child has missed more than 10 days per semester of school, has a GPA less than 2.0 or has excessive or severe behavior referrals, they will be placed last. This does not mean they will not be allowed to participate, only that they will be placed after all students that meet the qualifications are placed. The class assignments will be posted at HHS and HMS after instructors are hired, as well as a placement letter being sent home. (* An in-district student is defined by Montana Office of Public Instruction as any student that lives within the outlined district. This includes home-schooled students and students that attend alternate districts.)

Out-of-district students may apply to Havre Public School's driver's education program, but will be placed after all in-district students received their placement. Any applications received after March 13, 2020 will be placed in order of application received if spots are available.

When final class assignments are made, students who have schedule conflicts with their placement will have three options:

- Find a student in another class that is willing to switch with you and both parties notify Mrs. Brekhus in writing.
- Drop out of the program by May 20th, 2020 (with your fee refunded).
- Accept the placement.

We are sorry that some students will not get their choice of class schedule, but it is impossible to satisfy everyone. Students that drop or are removed from traffic education **after** May 22nd will forfeit fees!

Students must be on time for all classes and appointed driving times. Driving times will be scheduled with the individual instructors. Be aware class may be held on Saturdays.

Students that do not meet the required 25 days and 60 hours of instruction will be withdrawn from the class and their fee will be forfeited. Two (2) tardies will be treated as one (1) absence. Students must complete independent work assignments for any classroom lessons missed and attend additional training activities arranged by instructor, including, but not limited to Saturday makeup class and participation with MSU-Northern's driver's education instructors in training. If a student misses a scheduled drive time, it is at the discretion of the instructor whether that student will be withdrawn from the program and their fee forfeited.

Do not schedule vacations, camps, or any other activities that will not allow you to meet the 25 day, 60 hour minimum of instruction time. (See page 4 for proposed schedule)

Class enrollment, in each section will not exceed thirty (30) students.

Students will receive a total of sixty (60) minimum hours of instruction over a period of no less than 25 days as required by state law:

- 42 classroom hours.
- 12 in the car observation hours.
- 6 hours of behind the wheel instruction.

Students who successfully complete the course will earn 1/4 elective credit for traffic education from HHS.

No incompletes will be given. All work must be completed by the last day of instruction.

All students will be required to submit proof of an eye exam from the last six months by the school nurse or other qualified personnel before May 22nd, 2020. The school nurse will conduct eye exams at the high school and middle school. Out of district students may make arrangements with the school nurse for free exams, or see Mrs. Brekhus to complete the exam.

The Parent/Student meeting is **mandatory** and will count towards the student's attendance record. The parent meeting will be held **Thursday April 23rd, 2020 at 7:00 pm in the Havre High School Auditorium**. If attendance in this meeting is not possible, the parent and student must arrange a time with the high school traffic education coordinator to discuss the content of this meeting and complete the necessary paperwork.

HHS Traffic Education Behavior Policy

All rules in the Havre High Student School Handbook will apply. This document is available on the HHS website, www.blueponyk12.com. A course syllabus will be provided to your student the first day of class. The Behavior Policy included in this document is included below. This sequence will be enforced in the event of excessive disruptive behavior.

Violation of course rules will be addressed by the following procedures:

- | | |
|---|------------------------|
| 1 st offense: Teacher and Student meeting. | * Parent is contacted. |
| 2 nd offense: Teacher, Coordinator, and Student meeting. | * Parent is contacted. |
| 3 rd offense: Teacher, Coordinator, Parent, and Student meeting. | |
| 4 th offense: Removal from program. | |

Severe Program Violations

The following infractions will result in expulsion from the Driver's Training Program (first offense).

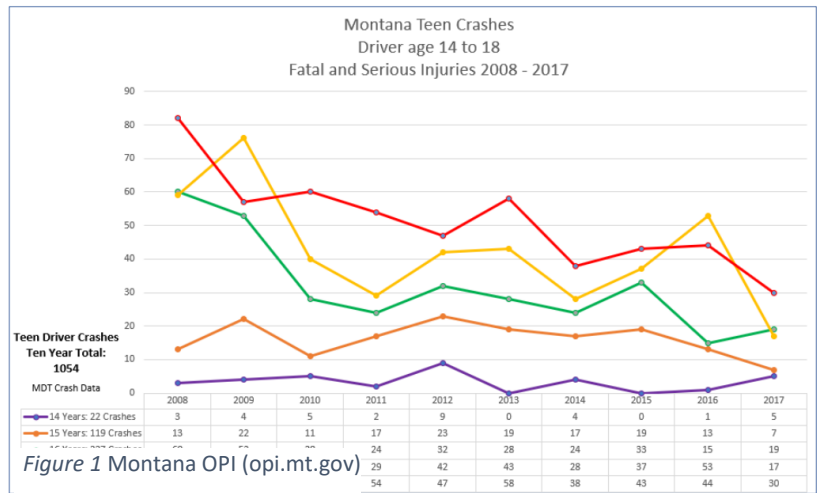
- Students must not be under the influence of, in possession of, or use alcohol, drugs, or tobacco products on school property or during any instruction time.
- Students must not physically assault others during program.
- Students must not cause damage to any school property during program.
- Students may not steal at any time during traffic education or be in possession of school property or personal property of instructors or fellow students.
- Students must comply with all reasonable requests made by the instructors or administrators.

In-Car Behavior

Traffic Education teachers will be required to maintain a high level of student safety inside program vehicles. Any act that an instructor feels is a threat to the safety of those in the vehicle will immediately return the student to the high school, contact the parents and school officials, and the student will be withdrawn from the program and forfeit their fees. All other acts in the vehicle that are considered inappropriate will be reported to the classroom teacher and will run concurrent with classroom violations.

Montana GDL Procedures

The Montana Graduated Drivers Licensing Program was instituted in 2006. The purpose of the GDL is to reduce the number of teen fatalities by limiting the two main causes of teen driver error: inexperience and distractions. In the first 10 years of the program, teen fatalities on Montana roadways has drastically decreased. The GDL program is set up to provide your child not only with the instruction received in the Driver's Education program, but also a six month period with you, parents, guardians and trusted adults, to emphasize safe driving practices. Once you feel your child has gained enough experience to safely drive on their own, you may schedule your child to take the driving portion of the test to gain their restricted driving license. This portion of the GDL program aims to limit driving times and distractions so your child can safely learn on their own. The steps of the GDL program are outlined below.



Montana Graduated Driver License (GDL) effective July 1, 2006 requires 50 hours of supervised practice and limits passengers and night driving.
MCA 61-5-132-135



Step 1: Upon Completion of Knowledge Test (Given June 6, 2020 by the Driver's Ed Staff)

License: Learners License

Duration: Minimum Six Months – Maximum 1 Year

Supervision: Parent/Guardian or approved person 18+ year old

Requirements: 50 hours supervised driving (10 must be at night)

Step 2: After Passing Driving Test (Schedule as soon as possible)

Step 1:

License: Step 1 Restricted License

Duration: Minimum Six Months

Supervision: Not Required

Restrictions: No Driving 11:00 pm to 5:00 am

1 Non-family passenger

No traffic/drug or alcohol violations

Step 2:

License: Step 2 Restricted License

Duration: Minimum Six Months

Supervision: Not Required

Restrictions: No Driving 11:00 pm to 5:00 am

3 Non-family passenger

No traffic/drug or alcohol violations

Step 3: Upon Completion of Steps 1 & 2

Full Licensure!

Proposed Schedule for Summer 2020 Driver's Education Program

The following schedule provides the proposed schedule for the Summer 2020 program. This schedule may change slightly depending on enrollment. This schedule is to provide you with dates and times of classes so that you may plan your summer schedule accordingly. All students must make 25 days of class and 60 hours of instruction. Please be aware that your child will not drive every day. No additional makeup days will be offered.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			4/23 Parent Meeting 7pm HHS Auditorium (Class #1)		
5/25	5/26 Class #2: 4 – 5:15 HHS/Presentation	5/27 Class #3: 4 – 5:15 HHS/Presentation	5/28 Class#4: 4 – 5:15 HHS/Presentation	5/29	5/30
6/1 Class #5: 4 – 5:15 HHS/Presentation	6/2 Class #6: 4 – 5:15 HHS/Presentation	6/3 Class #7: 4 – 5:15 HHS/Presentation	6/4 Class #8: Scheduled Time HHS Drives begin	6/5 Class#9: Scheduled Time HHS (TELL Test) Drives (6 am – 9 pm)	6/6 TELL Test #1 8 am – 11 am HHS Library Makeup Class 8 – 10 am
6/8 Class#10: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/9 Class#11: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/10 Class#12: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/11 Class#13: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/12 Class#14: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/13 TELL Test #2 8 am – 10 am HHS Library Makeup Class 8 – 10 am
6/15 Class#15: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/16 Class#16: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/17 Class#17: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/18 Class#18: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/19 Class#19: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/20 TELL Test #3 8 am – 10 am HHS Library Makeup Class 8 – 10 am
6/22 Class#20: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/23 Class#21: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/24 Class#22: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/25 Class#23: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/26 Class#24: Scheduled Time HHS (Final) Drives (6 am – 9 pm)	6/27
6/29 Class#25: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)	6/30 Class#26: Scheduled Time HHS (7am – 1 pm) Drives (6 am – 9 pm)				

2020 SUMMER DRIVER'S TRAINING PROGRAM

REGISTRATION FORM (Remove this page and return by March 13th, 2020)

Name: _____ Age: _____ Date: _____

Birthdate: Mo. _____ Day _____ Year _____ School: _____

Address: _____ Phone Number: _____

2020 SUMMER DRIVER'S TRAINING PROGRAM SCHEDULE OPTIONS

Please rank the classes in order that you would like to be placed. For example, mark your first choice with a 1, your second choice with a 2, and a 3 for your third choice. Also, we will have some classes and presentations in May and June afterschool. These classes and presentations will not interfere with school associated co-curricular or extra-curricular activities. Attendance for all students will be mandatory for these presentations. You will be provided with a schedule of these sessions. Note: Presentations will be held the last two weeks of school, May 26th to June 4th. These presentations will be held at HHS in the auditorium or classrooms from 4:00 pm to 5:15 pm. Attendance is mandatory for all students.

_____ 7:00 a.m. – 9:00 a.m. Class

_____ 9:00 a.m. – 11:00 a.m. Class

_____ 11:00 a.m. – 1:00 p.m. Class

*You must be 15 years old on or before December 30th, 2020 to qualify for Drivers Education Courses. You must submit a \$200.00 fee, payable to HAVRE HIGH SCHOOL and provide a copy of your birth certificate before this registration form will be processed. All registrations are due in the high school activities office on or before March 13th, 2020. There is no guarantee that the student will receive their first choice, or be admitted to the program. Student placement will be based being an in-district student, age, attendance, GPA and behavior. Students that reside within the district boundaries will be given precedence on admission to the program before out of district students that have completed application requirements by the deadline of March 13th, 2020. All students submitting applications after March 13th, 2020 will be placed in the order they are received. Please note that all fees will be deposited within two weeks upon being received by the activities office. Refunds will be issued in the event your child is not placed, withdrawn, or removed from the program before May 22nd, 2020. Please see Ginger Chagnon in the HHS Activities office to begin your refund process.

Parents: Please initial next to each statement to demonstrate understanding of important information about the program:

_____ I give the above named student permission to participate in Havre High School's Summer Driver's Training Program. I also understand that the above named student must meet the attendance requirements to continue participation in the program. Students that drop or are removed from the program after May 22nd will forfeit fees!

_____ I understand that a parent/student meeting will be held on Thursday April 23rd, 2020, and attendance by both student and at least one parent/legal guardian is mandatory.

_____ I understand not to schedule vacations, camps, or any other activities that will interfere with the required 25 days and 60 hours of instruction.

OVER



_____ I understand that classes and presentations will be held afterschool at HHS during the month of May/June and attendance is mandatory.

_____ Havre High School Traffic Education Implied Consent Rule: My signature below constitutes permission for authorized Havre High School personnel to administer an oral substance test if there is suspicion of substance use. I understand that in the event of such a test a parent will be notified and have the opportunity to be present during testing. Failure to comply with the test will result in automatic removal from program.

Placement letters will be sent in April.

Signature – Legal Parent/Guardian

Date

Signature – Student

Date