

# HAVRE PUBLIC SCHOOLS

P.O. Box 7791 - 425 6th Street  
HAVRE, MONTANA 59501

CENTRAL  
ADMINISTRATION  
(406)395-8550

HAVRE  
HIGH SCHOOL  
(406)395-8551

HAVRE  
MIDDLE SCHOOL  
(406)395-8552

SUNNYSIDE  
INTERMEDIATE  
(406) 395-8553

LINCOLN MCKINLEY  
PRIMARY  
(406) 395-8554

HIGHLAND PARK  
EARLY PRIMARY  
(406) 395-8555

TRANSPORTATION  
DEPARTMENT  
(406) 395-8556

Wednesday, October 14, 2020

At the Havre Public Schools Board of Trustees Meeting on Tuesday, October 13, 2020, the board voted to move our district to full remote learning through Tuesday, October 27.

The decision by the Board of Trustees was made to take extraordinary measures to protect students and staff while delivering education services in a manner authorized by law. The following plans were developed and are included in our Reopening Plan regarding remote teaching and learning:

- Instruction will be delivered remotely or via packets from classroom teachers.
  - *Remote learning shall include any combination of physical instructional packets, virtual or electronic based course meetings and assignments, self-directed or parent-assisted learning opportunities, and other educational efforts undertaken by the staff and students that can be given for grade or credit. (HPS Board Policy 1906)*
- Communication with school personnel is essential.
- Teacher learning plans for students will be posted and/or available for pick up at the school building for each week.
- Student work will be graded. Student grades will be updated weekly.
- Meals will be grab-and-go for pick-up at sites determined by the district-communication regarding times and locations will be released in the coming days.
- Students/parents will need to take VIRTUAL attendance through Infinite Campus each day of remote learning.

Included in the Reopening Plan are expectations for parents during remote learning. They are as follows:

- Provide your student with a safe and appropriate place to work while at home
- Be aware of all course/assignment deadlines and facilitate the return of work at required times
- Encourage your student to seek help when not understanding content
- Communicate academic concerns with remote learning instructor(s) as needed

A reevaluation of the current status of the pandemic will be made, and a schedule for the planned return to school on Wednesday, October 28 will be available in the coming weeks.

In accordance with the HPS reopening plan, parents will again have the opportunity to declare whether or not their children will return to school and participate in face to face learning. The opt-out form (1908F) will be available at the Robins Administrative Building during the week of October 19-October 23 for high school and middle school students. A 1908F form needs to be completed for each student opting out of second quarter face to face instruction, regardless of the phase we are currently in. These forms must be returned to the building Principal on or before Wednesday, October 28 for planning purposes.



Students with disabilities shall receive services in accordance with their Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. The supervising Special Services Director or building administrator shall coordinate with parents and the special education staff to ensure all applicable statutes are followed in accordance with U.S. Department of Education guidelines.

Individualized services during periods of remote or blended learning must be constructed with parent involvement and approval, to allow a child to make progress on goals and advance in the curriculum, based on the unique needs of the student.

This transition allows the district time to define the full extent of involvement of COVID-19 in staff and students. Given that the incubation period can be as long as 14 days, keeping our students and staff remote for this period of time will help declare who is going to develop symptoms and who will need testing.

As we progress through the coming weeks, I encourage each of you to take the appropriate measures to stop the spread of COVID-19 by social/physical distancing at least six feet, wearing a face covering, and frequently sanitizing your hands. Each of us plays a part in getting our students back to the face-to-face learning environment.

Continue to check the website for additional information and updates.

Go Blue Ponies-

Sincerely,



Craig Mueller

Interim Superintendent

Havre Public Schools